



Believers' Chapel Fulton
614 S. Fourth St., Fulton, NY 13069
315-593-8989 • Fax 593-8009

SPACE RENTAL APPLICATION/AGREEMENT

This agreement is between _____ (hereinafter "Renter"),
_____ and Believers' Chapel Fulton (hereinafter "BCF").

BCF hereby agrees to rent to Renter the following room(s) on the following date(s):

_____	_____	_____
(room)	(purpose of event)	(date & time of event)
_____	_____	_____
(room)	(purpose of event)	(date & time of event)
_____	_____	_____
(room)	(purpose of event)	(date & time of event)

Renter agrees to pay BCF \$_____ for rental of the space stated in the paragraph above on the date(s) stated above.

A refundable **down payment of \$50.00** shall be paid to BCF by Renter upon signing of this agreement. The balance of \$_____ shall be paid one week prior to date of event listed above or on or before ___/___/____. If balance due is not paid one week prior to event, BCF has the right to cancel the event. If such cancellation occurs due to non-payment, BCF will make its best efforts to attempt to contact Renter to reschedule or collect payment.

Renter agrees that he/she is responsible for set up prior to the event. BCF and Renter shall determine a convenient time before the event to have the doors unlocked for set up. Renter is also responsible for clean up after the event. Clean up shall include restoring any and all room rented to their proper order and cleanliness, including bathrooms and traffic areas (entrance ways and hallways). The down payment of \$50.00 shall be refunded to Renter only after inspection by a BCF authorized representative of the building and grounds following the event finds the rented space clean and restored to its proper order.

Renter is aware that no alcoholic beverages are allowed on the premises or inside the building and that no smoking is allowed inside the building.

This agreement shall not be considered in effect until approved by BCF. Signature by a BCF authorized representative below shall constitute approval of this agreement.

Renter Signature

Believers' Chapel Fulton Signature

Date

Date